



## **FINAL CHANGE REPORT**

### **CR023 - SMICoP Housekeeping Changes**

#### **Executive Summary**

This Change Report documents the process followed for CR023. Taking into account responses from the Change Advisory Group (CAG), the SMICoP Governance Board (SGB) is invited to:

- Approve CR023;
- Approve the implementation date: Next Release;
- Approve the implementation technique: Simple Text Update, All Parties Implement Simultaneously; and
- Approve the redlined legal text.

## **1 Purpose**

- 1.1 This document has been produced in accordance with section B2 of the SMICoP. It provides details of Change Request (CR) 023 – SMICoP Housekeeping Changes. This report includes a description of the proposal, details of the responses from the Change Advisory Group (CAG) consultation and the SMICoP Governance Board (SGB) final decision. Once finalised this Change Report will be issued to the Authority for consideration and published on the SMICoP Website.

## **2 Background and Summary of CR023**

- 2.1 CR023 was raised by E.ON Energy Solutions on 5 August 2015.
- 2.2 The CR seeks to amend four SMICoP Clauses that have been identified as being inaccurate and/or ambiguous.

## **3 Change Advisory Group Consideration**

- 3.1 CR023 was issued to the Change Advisory Group (CAG) on 26 August 2015 with responses due on 10 September 2015.
- 3.2 Responses were received from five parties. All five parties unanimously accepted the proposal, the implementation date and technique.
- 3.3 SSE provided the following comments regarding the implementation date:
- We would approve an Implementation Date of 30th November 2015, as we believe the inclusion of this text is needed this year, to clarify for Members when the independent audit is expected to be carried out and who this will be procured by.
- 3.4 This is in line with the progression timetable set out in Section 5 below, as the next scheduled release after approval is 30 November 2015.

## **4 Legal Drafting**

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- 4.1 The proposed text amends Clause A1.2, Clause B3.3.3 and Clause B3.3.5.2. The redlined legal text has been included as Appendix C.

## 5 Next Steps

- 5.1 The timetable for the progression of the CR is set out below:

Progression Timetable	
Draft Change Report Presented to SGB	24 September 2015
SGB Decision Issued and Final Change Report issued to the Authority and SMICoP Members	28 September 2015
Deadline for Party Representations	12 October 2015
Authority Decision Due	9 November 2015
Proposed Implementation Date	Next Release after approval

## 6 Appendices

- Appendix A – Change Request CR023
- Appendix B - Table of CAG responses
- Appendix C – Redlined legal text

## APPENDIX A – CHANGE REQUEST 023

Document Control	
CR Status	Standard
CR Number	CR023
Date Proposal Raised	5 <sup>th</sup> August 2015
Attachments / Associated Documents	N/A

Originator Details	
Company Name	E.ON Energy Solutions
Originator Name (The Proposer)	Tim Newton
Category	Electricity & Gas Suppliers Domestic & Non-Domestic/Micro Business
Telephone Number	07879 802148
Email Address	Tim.newton@eonenergy.com

Change Request Details	
CR Title	SMICoP Housekeeping Changes
Impacted SMICoP Clause(s)	Clause A1.2, Clause B3.3.3 and Clause B3.3.5.2
Description of the Issue	Some Clauses of the SMICoP have been identified as being inaccurate and/or ambiguous.
Description of Proposed Solution	<p>Amend Section A, Clause 1.2 as follows to remove repeated “smart metering” term:</p> <p><i>“The Code covers those Smart Metering Systems, for both electricity and gas <del>smart metering</del>. The Code is applied on a voluntary basis for Smart Metering Systems not installed under licence obligations.”</i></p> <p>Amend Section B, Clause 3.3.3 as follows to clarify that the Auditor will be procured by SMICoP Ltd and managed by the Code Administrator:</p> <p><i>“the Code auditor (an independent auditor), will be procured by <u>SMICoP Ltd</u> and managed by the Code</i></p>

	<p><i>Administrator.”</i></p> <p>Amend Section B, Clause 3.3.3 as follows to reflect that the commencement of the audit will be aligned to mass rollout of SMETs meters. This will aid those that may be new to the SMICoP by making it clear that the Audit has not yet occurred.</p> <p><i>“The independent audit is expected to be executed <u>by the end of 2014 at the start of mass rollout</u>, but <u>actual timing may</u> be subject to change <del>in timing</del> as directed by the SMICoP Governance Board. “</i></p> <p>Delete the footnote in Clause B3.3.5.2 which refers to SMICoP Members receiving anonymised audit reports, as the Member will be receiving the results for their own audit there is no need to anonymise them. <del><i>“results will only be provided to the Member in anonymised form”.</i></del></p>
<p>Rationale for the Change</p>	<p>To ensure the Code is accurate and unambiguous.</p>
<p>Proposed Implementation Date</p>	<p>At next publication of the Code.</p>
<p>Proposed Implementation Technique</p>	<p>Big Bang</p>

**APPENDIX B - TABLE OF CAG RESPONSES**

The table below provides details of the individual responses received from CAG constituents:

Change Advisory Group Response to CR023				
Party Name	Approve/ reject	Implementation Date	Implementation Technique	Comments including proposed improvements to the CR
Smart Energy GB	Approve	Approve	Approve	n/a
npower	Approve	Approve	Approve	n/a
British Gas	Approve	Approve	Approve	n/a
E.ON Energy Solutions	Approve	Approve	Approve	n/a
SSE	Approve	Approve (subject to comments)	Approve	We would approve an Implementation Date of 30th November 2015, as we believe the inclusion of this text is needed this year, to clarify for Members when the independent audit is expected to be carried out and who this will be procured by.

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### APPENDIX C – LEGAL TEXT

The new proposed legal text is:

Amend Section A, Clause 1.2 as follows to remove repeated “smart metering” term:

*“The Code covers those Smart Metering Systems, for both electricity and gas-~~smart metering~~. The Code is applied on a voluntary basis for Smart Metering Systems not installed under licence obligations.”*

Amend Section B, Clause 3.3.3 as follows to clarify that the Auditor will be procured by SMICoP Ltd and managed by the Code Administrator:

*“the Code auditor (an independent auditor), will be procured by SMICoP Ltd and managed by the Code Administrator.”*

Amend Section B, Clause 3.3.3 as follows to reflect that the commencement of the audit will be aligned to mass rollout of SMETs meters. This will aid those that may be new to the SMICoP by making it clear that the Audit has not yet occurred.

*“The independent audit is expected to be executed by the end of 2014 at the start of mass rollout, but actual timing may be subject to change ~~in timing~~ as directed by the SMICoP Governance Board. “*

Delete the footnote in Clause B3.3.5.2 which refers to SMICoP Members receiving anonymised audit reports, as the Member will be receiving the results for their own audit there is no need to anonymise them.

~~*“results will only be provided to the Member in anonymised form”.*~~